

INSTRUCTIONAL COUNCIL (I.C.) AGENDA
Fishbowl – 2/19/2016 9-10:30 a.m.

Present: Tammy Burke; Jan Clinard; Della Dubbe; Chad Hickox; Sandy Sacry;

Guests: Michael Brown (via Skype)

Cross-divisional dialogue with Mike

All

- IPEDS report
 - Reflects data from 2013-14
 - Shows fewer students borrowing less money and institutional scholarship underutilized
 - Faculty should encourage students to apply for scholarships
 - Used small comparison group (City College and Missoula College aren't in the data)
 - Will use 15 in comparison group, regional not just Montana
- Helena College got 100% of Performance-based Funding due to gains in Dev Ed and Dual Enrollment, though we lost points for Completion and Retention
- Student Engagement Survey: Mike is reducing number of courses to survey to avoid duplication for students

Topical Discussion

- Academic Calendar
 - Time spread of four weeks needed to accomplish tasks between terms
 - Ten-year projection was made simply to see impact of calendar changes
 - Actual calendaring for two years only
 - Discussion of summer session: (10 weeks? 12 weeks? Carroll students taking A & P? High school students? Possible Dev Ed classes?)
- Graduation Robes
 - Should college purchase robes for \$300 each rather than rent for \$50?
 - Robes purchased for \$30 were low quality
- Feedback on 2/16 events
 - See attached summary
 - Contextualization discussion resonated for Information Literacy skills, for nursing as it develops a new curriculum, and other disciplinary areas
 - Cross-disciplinary thinking in sciences, research, etc., points to value of collaboration and contextualization for all students
- ELearning support
 - Leadership is exploring current use of Jessie Pate's time
 - Possibility of using TAACCCT funds for equipment (camera, whiteboard) to enhance online instruction (in nursing, for example)

Roundtable announcements/discussion

- Sandy
 - Will hold meetings with students and faculty on new curriculum next week
 - Will need to develop new programs for implementation in Spring of 2017
 - Stand-alone PN will begin in summer 2017
 - New curriculum will be phased in, as students complete old and others begin new programs
 - Final group in “old” PN curriculum will be admitted Fall 2016
 - Final group in “old” RN curriculum will be admitted Fall 2017
 - FVCC, GF, City, and Helena will have PN programs
 - Including Pre-reqs, PN programs will be 3 semesters and RN programs will be 5 semesters

- Della
 - Library is moving to Unified Resource Management Tool
 - Although Primo is still the discovery tool, back office tools are changing
 - Cost was subsidized by UM
 - Information Literacy Assessment is progressing
 - Della has compiled what other campuses have done
 - Is part of overall Institutional Competencies
 - Determining which classes to target

- Tammy
 - Perkins visit went well, will get write-up
 - Formed a Perkins Committee; new RPF coming out soon
 - Equipment must be for growing a program
 - Nursing could be included
 - Meeting results: Auto Dealers need our graduates and more!
 - Trades Showcase April 22 will feature career fair on inside and equipment on outside

Action Items

Chad Hickox/All

- Because CNA will be required of students admitted to PN—we will pursue using high school’s CNA program, with Medical Terminology and Intro to Healthcare as dual credit
 - Set up meeting with Sandy, Jan, Mary, Chad, and Renee Harris
- Possible program ideas for DACUM process
 - Brought up at Perkins onsite visit
 - Need to take short list and decide which to pursue
- Campus Compact Newman Civic Fellow Award nominations
 - Send nomination to leadership
 - Current honor student (Tom Bison) may be good choice
 - Find out amount of award
- Begin promoting Trades Showcase